

**HIGH COURT OF JHARKHAND, RANCHI**

No.:- 02/2024/Lib.

Dated:- 12/04/2024

**NOTICE INVITING QUOTATION**

A sealed quotation for printing of about 1500 copies of Newsletter consisting of approximately 150 number of art pages with following specifications:- (i) size:21x28cm (ii) cover page: 300 GSM thick with multicolour art paper in hard board, gloss lamination, side stitch & glue binding (iii) Inside page: 130 GSM thick with multicolour art paper & photographs etc. (iv) The matter will be provided in word format which include designing, typesetting, formatting etc. under the supervision & subject to the approval by the office of this Court. (v) Firms have to mention the rate for printing of per copy (i.e. 150 pages) along with rate which will be charged for extra pages, if increased from 150 pages. (vi) If, extra copies will be required in future, in this condition, the firm should mention the rate for printing of copies in their quotation separately. (vii) No extra charge will be given for loading, unloading, transporting, packaging etc. are invited from the reputed firms during office time on or before **20/04/2024** in the office of undersigned.

Sample(s) of any old Newsletter/magazine/Report etc. having above mentioned specifications must be enclosed. Firms should mention the maximum time required for the supply of the printed Newsletter after the final draft which will be provided to the firm.

**Note:** (i) Hon'ble the Court reserves its right to cancel the above notice at any stage.  
(ii) Price quoted must be inclusive of all taxes.  
(iii) No quotation will be entertained after expiry of last date.

Sd/-  
Registrar (Establishment)

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